

## NETTLEHAM MEDICAL PRACTICE

### Minutes of a Meeting of the Patient Participation Group Tuesday 15 March 2016 – 1.00 p.m.

#### 1 Meeting and Talk at Cherry Willingham - March

Date confirmed as Tuesday 22<sup>nd</sup> March from 1.30 p.m. – 3.30 p.m. Pam asked if members could attend by 1.15 p.m. in order to set up the room and to see what format worked best for seating. Ursula was organising the refreshments and confirmed that everything was in hand.

#### 2 Outreach – April

Date confirmed as Tuesday 19<sup>th</sup> April in the Bramham Lounge, Sudbrooke Village Hall, 1.30 p.m. – 4.30 p.m. Kitchen facilities were available for use. It was suggested that the talk should start at 2.00 p.m. until 3.00 p.m. or, alternatively, it could be for 30 minutes and allow time for people to ask questions. This would be decided once the details had been finalised.

It was agreed there should be a table with books for sale and that the books on sale at the Nettleham Surgery and the Cherry Willingham Surgery be transferred to the Sudbrooke Village Hall for this event.

Speakers – Pam explained that she had been having difficulty finding appropriate speakers to speak about Prostate cancer and Pancreatic cancer. However she had come across an organisation called EPOCH – Early Prevention of Cancer Programme where cancer awareness is at the heart of everything they do. They run awareness forums. Although they are currently running a campaign which will be completed by the end of March their volunteers are hoping to continue with this work. Pam has asked that they come as our speakers to the Sudbrooke outreach. The five early symptoms of cancer they cover are:

- Lung
- Cervical
- Breast
- Bowel

Members fully supported this idea and agreed that, if it was successful, it could be run out at future Outreach events.

Pam agreed to follow up with her EPOCH contact.

### **3 Promotion of Events**

A discussion took place on the best way to promote events in the future. It was noted that shops and chemists who used to allow posters in the windows are now no longer supportive or permission has to be gained probably from Parish Councils. A suggestion was made for the events to be published in the local village magazines. It was agreed that this was an idea to be taken forward for the future.

Peter Gull agreed to ascertain the deadline for submission to the Sudbrooke local news for the April Outreach event and Pam agreed to confirm our speakers as early as possible.

### **4 Defibrillators**

A discussion took place on the provision and location of defibrillators in the villages served by the Nettleham Practice. It was known that the Nettleham defibrillator was based at the local co-op. Members agreed to find out the situation with regard to other villages as follows:

|                   |   |                 |
|-------------------|---|-----------------|
| Scothern          | - | Peter Gull      |
| Sudbrooke         | - | Elaine Strachan |
| Reepham           | - | Lesley Hodgson  |
| Fiskerton         | - | Lesley Hodgson  |
| Langworth         | - | Peter Gull      |
| Cherry Willingham | - | Meg Rawden      |

Once this information is known the PPG will publicise this in each of these areas.

### **5 Future Meetings**

**May PPG** - It was agreed that the May PPG should be held on Wednesday 11 May at 1.00 p.m. at the Nettleham Practice to accommodate Dr Williams. One item on the agenda should be how the provision of food should be split for the social event in June.

**June PPG** – It was agreed that the June PPG should be held on Tuesday 21 June. Pam suggested a social event with a short meeting at 2.00pm (to accommodate drivers/early surgery closure. followed by a BBQ, both to be held at her house. More at our May meeting but please pencil this date in your diaries!

**AGM** – Either September or October – date to be agreed.

**Executive Meeting** – Pam suggested that a meeting of the Executive should be arranged to discuss the various arrangements/paperwork for the AGM, including the Auditing of the Account etc.