

PPG MINUTES

Wednesday 18 January 2017

Present

(see Pam's book)

Apologies

(see Pam's book)

Two visitors welcomed to the meeting, Donald and Margaret Harrison to learn how the PPG works with the surgery.

The PPG congratulated Dr Williams on the birth of Beatrice Anna on 31 December 2016.

Resignation of Jan Thornes due to work commitments but would be welcomed back at any time.

CHANGES TO THE PPG

The PPG is currently known as Nettleham and Cherry Willingham PPG. Surrounding villages want name changed to Nettleham Medical Practice PPG and the vote was carried to change the name to this. This means the VDS, banking, drivers' rules etc all need amending.

Pam thanked the Partners on behalf of the PPG for the generous Christmas gift. Members enjoyed a good Christmas meal at The Farmers Arms.

CHANGES TO VDS

These changes have been discussed at the Executive Meeting last night. The changes will not affect drivers or driving. Alan will be relieved of some duties and will be doing training and teaching instead for which Pam was grateful to Alan. Alan will continue to contact drivers and

produce the rotas. Barbara will do the admin. This will be monitored by Pam and Peter.

SPEAKERS

The PPG intend to get some more speakers on medical related issues. The February meeting will not be surgery based. The speaker will be Kevin Gibson, Patient Engagement Officer at the CCG at Cherry Willingham Church Hall.

Pam had attended a meeting of the East Midlands Regional Senate.

Pam asked members of PPG were asked to consider their talents and how to use them.

BOOK SALES

Surgery staff and committee members can borrow up to 5 books at a time but need to let Jackie know when taken out and when returned.

MEETINGS

Drivers' meetings and other meetings needing buffets, Pam will be asking Ursula to organise.

Pam is trying to share out roles for those who don't drive.

PETER (Vice Chair)

No update

LESLEY (Treasurer)

Balance £4,299.99

Book money £155.17 which has been earmarked for hospitality.

At the Executive meeting it was decided to increase contribution to Surgery for the automatic doors to £3,000. Sarah said there had been a

slight delay as waiting for spring/early summer so it would be warmer for reception staff while the work is going ahead.

Pam asked for suggestions for contributions that would benefit patients.

ALAN VDS UPDATE

Alan presented his report to the group. (See his separate report)

Pam thinks it would be a good idea for all PPG members to do the Equality, Diversity and Safeguarding e-course with Alan. There are currently 11 drivers (10 not including Alan). The service will be under pressure and no longer achievable. Revert back to pre-bookable appointments only.

Only one driver in Nettleham so will try to recruit more drivers.

Dr Williams offered appreciation for the drivers and thanked them.

Pam asked Dr Williams to contact virtual groups.

Nettleham, North Greetwell, Scothern, Sudbrooke, Glebe Park and Carlton Centre.

SPOTLIGHT

Pam mentioned patients complained of difficulty in getting appointments. Dr Williams said there had been an increase in demand and the surgery is working hard to increase the number of appointments. Changes are being made and there will be a second Nurse Practitioner starting soon to work on Wednesdays and are trying to get a better mix of appointments. The issue of Sunday appointments and the on line booking system was discussed. Dr Williams will email Pam with key points.

Sarah updated the group regarding the new electric doors, LED lights in corridors and the redecorating of corridors which is currently taking place in the evenings and weekends. There has been a new floor in reception and also in the staff coffee room. The lighting in the car park has also now been replaced.

Sarah said she recognised the state of the car park but that the pot holes had now been filled. The GP's rooms are also being refurbished.

Sarah asked for feedback and thanked group for the contributions it makes.

Pam asked regarding the availability of Lindsey Lodge to hold an Executive Committee meeting, possibly on a Thursday evening as it is the surgery's late night (6.30-8 pm).

Pam asked regarding the possibility of the PPG funding a bariatric chair for both sites. Pam asked Alan to find out some prices for this but Sarah offered as she has contacts and discounts available.